

REGULAR MEETING OF THE CARO CITY COUNCIL
October 20, 2025, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on October 20, 2025, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Doren Oedy, Heidi Parker and Jill White

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Brian Newcomb – Police Chief, Randy Heckroth – Fire Chief, Jon Beaupre – Code Enforcement Officer, Thomas Reese – DPW Superintendent and other guests

AGENDA APPROVAL

25-M-215

Motion by Oedy, seconded by Kish to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENTS – AGENDA ITEMS ONLY - None

COMMUNICATIONS:

1. DDA Meeting Minutes – October 8, 2025 (unapproved)

CONSENT AGENDA:

1. Regular Council Meeting Minutes – October 6, 2025
2. Council Committee of the Whole Meeting Minutes – October 13, 2025
3. Invoices
4. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Jon Beaupre

25-M-216

Motion by Kish, seconded by Parker to approve the consent agenda as presented including invoices.
Motion Carried.

REGULAR AGENDA: (action required)

1. Shop with a Hero Budget Adjustment Request

25-M-217

Motion by Kish, seconded by Campbell to approve the budget adjustment presented.
Motion carried.

2. Water Fund Budget Adjustment Request

25-M-218

Motion by White, seconded by Oedy to adjust the FY 2025/2026 budget to add \$217,545.00 to the Water Fund Capital Outlay line.

Roll call vote: Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, White – yes, Mayor Snider – yes.
Motion carried.

25-M-219

Motion by Campbell, seconded by Parker to adjust the FY 2025/2026 budget to add \$200,000.00 to the Water Fund Contracted Services.

Roll call vote: Kish – yes, Oedy – yes, Parker – yes, White – yes, Campbell – yes, Mayor Snider – yes.
Motion carried.

3. Gingerbread Festival Requests

25-M-220

Motion by Kish, seconded by Campbell to approve the requested road and parking lot closures for the 2025 Gingerbread Festival.

Motion carried.

4. FY 2025/2026 1st Quarter Financial Reports

25-M-221

Motion by Kish, seconded by Parker to receive and file the FY 2025/2026 1st Quarter Financial Reports as presented.

Motion carried.

ITEMS PENDING/POSTPONED:

1. Resolution No. 2025-9 – To Call a Special Election to Fill Vacancy on the City Council

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider) – Meeting scheduled for next week.
2. Chamber of Commerce (Manager) – Discussed Gingerbread Festival, Wreaths Across America, Open Director Seat is still available.
3. Downtown Development Authority (Kish) – Will bring amendment to the minutes to the board, Rescheduled November 2026 meeting due to a holiday, Still looking for office location options, DDA Plan & Lease was emailed to members, and had a discussion on the façade program.
4. Fair Board (Oedy) – No report.
5. Parks & Recreation (White) – Meeting is tomorrow. Harvest on the River was successful. Fall clean up is scheduled for November 8, 2025. Fair board is taking the fence down around the track.
6. Planning Commission (Manager) – Site approved for Wild Bills Tobacco in the old Rite Aid Building. Site review for B & C Auto, Public Hearing for a Special Use Permit for an Adult Use & Medical Class C Growing facility scheduled for November 12, 2025.

7. Tuscola County Board of Commissioners (Parker) – Discussed their health insurance plans and potential remedy to dangerous area intersections.
8. Zoning Board of Appeals (Mayor Snider) – No meeting

MAYOR'S REPORT – Written report submitted.

MANAGER'S COMMENTS – Written report submitted.

CLERK'S REPORT – Written report submitted.

Highlighted grants that were applied for.

TREASURER'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENT:

Brenda Peters – Inquired on clarification on the attorney general opinion and attorney guidance on paid volunteer firefighters holding council seats.

Councilor Doreen Oedy – Inquired on the status of Oliver's Pizza at the building on M24/M81 intersection.

Councilor Heidi Parker – Inquired on clarification on the attorney general opinion and attorney guidance on paid volunteer firefighters holding council seats.

Clerk Rita Papp – Clarified the attorney general opinion and attorney guidance on paid volunteer firefighters holding council seats.

25-M-222

Motion by Parker, seconded by White to adjourn the meeting at 7:02 p.m.

Motion carried.

A handwritten signature in blue ink that reads "Rita Papp". The signature is fluid and cursive, with "Rita" on the top line and "Papp" on the bottom line.

Rita Papp
City Clerk